



Mauritius Institute of Health

POWDER MIL PAMPLEMOUSSES

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B. Advertisement for Part-Time Resource Persons (Research Programmes)

I. The Mauritius Institute of Health (MIH) is a Parastatal body operating under the aegis of the Ministry of Health and Wellness. It is responsible for the training of health personnel for the Ministry of Health and Wellness and for carrying out health systems research. The MIH invites applications from suitably qualified candidates who wish to offer their services as part-time resource persons on sessional basis for research programmes it offers.

- (a) **Research Officers**
- (b) **Research Assistants**
- (c) **Supervisors**
- (d) **Interviewers**
- (e) **Data Collectors**
- (f) **Data Entry Clerks**

II. JOB DESCRIPTIONS

(a) Research Officers

The Research Officer will be responsible to the Executive Director for organising and supervising the works of Research Assistants, collection of data, statistics and all other information for research work, carrying out surveys; carrying out evaluation of projects, writing down research reports, disseminating results of research, training of health staff in research work and participating in research work.

Requirement for the post of Research Officer:

The ideal candidate needs to:

1. possess a degree in Health or Social Sciences;
2. possess a postgraduate qualification with a component of epidemiology or statistics;
3. reckon at least three years' experience in research work;
4. have effective communication and interpersonal skills; and
5. are computer literate.

*A PhD in Health, Education, Epidemiology or Social Sciences would an advantage

(b) Research Assistants

The Research Assistant will work in close collaboration with the Research Officer and other members of the research team. The Research Assistant will be responsible to the Research Officer/Senior Research Officer for the collection of data, statistics, and all other information for research work, carrying out surveys, participating in research work, carrying out evaluation or projects, writing down research projects; disseminating results of research.

Requirement for the post of Research Assistant:

The ideal candidate needs to:

1. Hold a University Degree in the medical or social sciences; and
2. Experience in research work.



(c) Supervisors

The Supervisors will assist the research study team in the planning and organisation of the data collection for research projects, supervise the work of interviewers and data collectors, ensure accuracy and completeness of collected data and assist in the training of interviewers and data collectors.

For the position of Supervisors, in addition, Candidates should: -

1. have previous experience in research work;
2. be able to organise, lead and monitor data collection work; and
3. attend regular meetings with research team and submit timely reports.

(d) Interviewers

Interviewers will conduct interviews with selected respondents in person or by telephone using standardised interviewing techniques depending on the study requirements. Interviewers are responsible for contacting respondents at their homes or other places as specified by the study protocol. Previous experience in health research will be an advantage.

(e) Data Collectors

The Data Collectors will review medical records or other data sources as required by the research project and record relevant information from these sources. The data collectors may also be required to collect data through observations or standardised measurements as specified by the study protocol. Previous experience in health research will be an advantage.

Requirement for the posts (c, d and e) – Supervisors, Interviewers and Data Collectors

The ideal candidate needs to:

1. hold at least a Cambridge School Certificate or equivalent;
2. be computer literate;
3. have a pleasant personality with good communication skills;
4. possess a teamwork spirit;
5. complete assignments within specified goals and deadlines;
6. maintain the security and confidentiality of all data and materials;
7. attend any briefing sessions or training workshops as required by the project;
8. work after normal working hours, evenings and week-ends during data collection phase of the research studies.



(f) Data Entry Clerks

Data Entry Clerks will accurately interpret, compile and enter collected data into the computer system using their own computer equipment and specified data entry software. They will verify entered data by reviewing and correcting entered data. They will store data in the desired database location and file back-ups as and when required.

Requirement for the post of Data Entry Clerks:

The ideal candidate needs to:

1. hold at least a Cambridge School Certificate or equivalent;
2. be computer literate;
3. be conversant in spreadsheet or any other data entry software;
4. maintain the security and confidentiality of all data and materials;
5. attend any briefing sessions or meetings as required by the project;
6. complete tasks within specified deadlines.

III. Remuneration: -

Remuneration will be on an approved hourly rate.

IV. Mode of Application:

Applications with full Curriculum Vitae and relevant Certificates together with documentary evidence of research experience claimed must be made on the **e-platform** on the following Website: <http://mih.govmu.org>

The deadline for submitting online applications is **12 September 2025**.

NOTE:

1. **Existing Part-Time Resource Persons should re-apply.**
2. Incomplete application received after the deadline will not be considered.
3. Selected applicants will be convened only when the need arises.
4. Remuneration will be on an all-inclusive basis in accordance with rates established by the Executive Board of the MIH.
5. The enlistment shall not give the Part-Time Resource Person any claim for employment on the permanent and pensionable establishment of the MIH.
6. **The MIH reserves the right: -**
 - (i) **to convene only the best qualified candidates.**
 - (ii) **not to make any appointment following this advertisement.**